

REQUEST FOR REFERENCE LETTER

Credit

Please submit completed forms via e-mail to info.cayman@butterfieldgroup.com or in person at any of our three Banking Centre locations.

Date of application (DD/MMM/YYYY): Account name (print): Reference letter to be issued in the name of Account/Account Holder(s): Account number(s): Investment portfolio: Yes NoReference Letter(s) addressed to:
(Please include full mailing addresses) Purpose of reference:

Authorised signatory

Authorised signatory

Telephone: **Bank Use ONLY**Signature
verified by: **The requested letter will be e-mailed when ready. Please provide your personal e-mail address below:**Receipt date*: Same Day Express (Fee: CI\$50.00) Three (3) Business Days (Fee: CI\$30.00) PR Letters (3 business days service only - CI\$30.00) Facility Letters (5 business days service only - CI\$50.00)

***For same day express service, requests must be received by 10:00 a.m., to be received via e-mail after 3:00 p.m. on the same day. Fees quoted are per letter issued. Requests for the purpose of a Permanent Residency or Status application cannot be offered same day express service.**

Bank Use ONLYBanking Centre: Instructions taken by: Special instructions: Fee to be debited from account:

Clients and other individuals have certain rights with respect to the data held by Butterfield. The details of the individual rights, as well as how we handle the data provided to us, can be found in our Privacy Statement which can be obtained from www.butterfieldgroup.com or by contacting LICCayman@butterfieldgroup.com. Butterfield Bank (Cayman) Limited is licensed to conduct banking and investment business by the Cayman Islands Monetary Authority. Address: 12 Albert Panton Street, George Town, Grand Cayman, Cayman Islands.